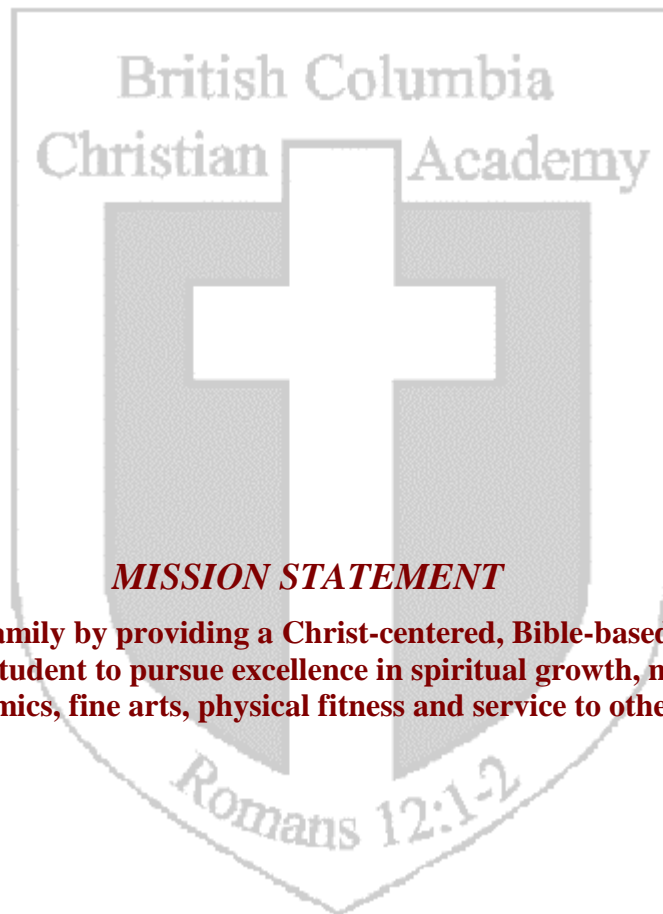




British Columbia Christian Academy

KINDERGARTEN – GRADE 12 ACADEMIC PROGRAM LOCAL STUDENT APPLICATION



MISSION STATEMENT

To assist the family by providing a Christ-centered, Bible-based education that inspires each student to pursue excellence in spiritual growth, moral character, academics, fine arts, physical fitness and service to others.



British Columbia Christian Academy

For office use only

- Sch Pas Sch
- Tuition (FA)
- Family Referral
- Standard
- Birth Cert/Passport/PR
- Interview Form
- Medical/Immunization
- Legal Residency/PR
- Records Release Form

NEW LOCAL STUDENT APPLICATION: K-12

Date of Application: _____
Year / Month / Day

BCesis/Pupil No: _____

PERSONAL DATA

PLEASE PRINT CLEARLY IN ENGLISH

PEN: _____

1 LEGAL NAME: LAST (Surname)		FIRST		MIDDLE	
2 DATE OF BIRTH: Year _____ Month _____ Day _____ <i>* Attach copy of Birth Certificate/Passport</i>		3 GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		4.a. COUNTRY OF BIRTH: b. CURRENT CITIZENSHIP: c. LANGUAGE(S) SPOKEN AT HOME:	
5 HOME ADDRESS: Postal Code: _____			6 TELEPHONE NUMBERS: Home: _____ Cell: _____		
7 EMAIL ADDRESS: _____ @ _____		8 GRADE ENTERING: _____ and SCHOOL YEAR APPLYING FOR: _____ - _____ <i>* To register for Kindergarten your child must turn 5 years of age on or before Dec.31 of the coming school year.</i>			
9 GRADE COMPLETED: _____		10 HAS STUDENT HAD BEHAVIOURAL CONCERNS THAT NEEDED TO BE ADDRESSED BY TEACHER/PRINCIPAL? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, when?: _____		11 HAS STUDENT EVER RECEIVED LEARNING/DEVELOPMENTAL SUPPORT: <input type="checkbox"/> YES <input type="checkbox"/> NO Reports attached? <input type="checkbox"/> YES <input type="checkbox"/> NO	
9a HAS STUDENT EVER REPEATED A GRADE? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, grade: _____		12 SCHOOL NAME AND ADDRESS:		13 NAME OF PRINCIPAL:	
12 SCHOOL NAME AND ADDRESS:		13 NAME OF PRINCIPAL:		14 SCHOOL TELEPHONE NUMBERS: Office: _____ Fax: _____	

PARENT / GUARDIAN DATA

15 FATHER'S NAME:		16 MOTHER'S NAME:	
17 FATHER'S OCCUPATION:		18 MOTHER'S OCCUPATION:	
19 FATHER'S EMPLOYER:		20 MOTHER'S EMPLOYER:	
21 FATHER'S CONTACT TELEPHONE NUMBERS: Work: _____ Cell: _____		22 MOTHER'S CONTACT TELEPHONE NUMBERS: Work: _____ Cell: _____	
23 FATHER'S CITIZENSHIP STATUS: (Please check one) <input type="checkbox"/> CANADIAN <input type="checkbox"/> LANDED IMMIGRANT <input type="checkbox"/> OTHER:		24 MOTHER'S CITIZENSHIP STATUS: (Please check one) <input type="checkbox"/> CANADIAN <input type="checkbox"/> LANDED IMMIGRANT <input type="checkbox"/> OTHER:	
25 CURRENT MARITAL STATUS: (Please check one) <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Single		FATHER'S EMAIL ADDRESS: _____ MOTHER'S EMAIL ADDRESS: _____	

Faith/Belief If not a believer, please circle one: Buddhist / Islam / Other : _____ / None

<input type="checkbox"/> Yes, I am a believer of the Christian faith as defined in the BC Christian Academy's Statement Of Faith (refer to next page)		
26 NAME OF CHURCH CURRENTLY ATTENDING: (If you do not have a church, please put NA): Name of Pastor/Minister:		27 CHURCH ADDRESS: Telephone: Email:
28 NUMBER OF YEARS IN ATTENDANCE:		29 PASTOR'S/MINISTER'S REFERENCE LETTER ATTACHED? <input type="checkbox"/> YES <input type="checkbox"/> NO



BRITISH COLUMBIA CHRISTIAN ACADEMY ADMISSIONS PROCEDURES

We welcome your interest in seeking admission for your child(ren) at British Columbia Christian Academy. Admission to the school is based on the policies outlined as per the attached pages. It is important that you carefully read the Admissions Procedures, Statement of Faith, Parents' Code and the Tuition Policy. An application will not be considered unless, and until, the school receives all the items listed below.

- The completed New Local Student Application Form
- Tuition and Fees form (Form A)
- A completed Student Information Form for each student entering grades 1 - 12
- Proof of Age (e.g. copy of birth certificate)
- Kindergarten Questionnaire form (if applicable)
- A copy of the student's report card from the previous school year
- In the case of students born outside of Canada, proof of citizenship or landed immigrant status
- A copy of IEP or any other learning support/diagnostic reports (if applicable)

If your child requires learning or behavioural assistance that has not been disclosed to the school, British Columbia Christian Academy has the right to withdraw the student.

If the school needs to limit its enrollment, the priority rating system listed below will be used.

1. Siblings of children in the school.
2. Children of Christian Parents regularly attending church who promote and teach Christian Principles through Bible Study and prayer in the home and by consistent fellowship in a church community which embraces and promotes the Lordship of Jesus Christ.
3. Children of parents from other Christian schools.
4. The above families will be considered based on their child's academic progress, behaviour and Christian walk.
5. Date of application

Upon receipt of all the above information, you will be notified of an interview date with the Principal. The presence of both parents at the interview is required except under unusual circumstances. Early application is recommended.

A non-refundable \$150.00 per family registration fee must be paid upon submission of application. Once acceptance has been confirmed, a \$250 deposit towards the total tuition fee is due and payable to hold placement for the student.

If your child has been placed on a waiting list a new application is not necessary every year, provided you contact the Admissions Office (in writing) prior to October and notify us of your wish that the student's name remain on the wait list. If we do not hear from you we will automatically discard the applications.

I agree to fully support the school. By signing below I give permission for my child(ren) to attend British Columbia Christian Academy's field trips and other school events such as the Camp Retreat and Ski-day. I do not hold British Columbia Christian Academy liable for any accident or injury to my child(ren) while participating in these events.

I give permission to B.C.C.A. to use any photos of my child(ren) for advertising purposes or in school publications.

Parent Signature

Parent Signature

Name of Child

Date Signed



BRITISH COLUMBIA CHRISTIAN ACADEMY PAYMENT PLAN AGREEMENT 2018-2019

(Tuition fees for 2019-2020 will be released in January 2019)

Grades	Oldest Child	Second Child	Third Child	Additional Children	PPP	Textbook Deposit	Student Fee
Grade 12	6400	3600	2100	500	400	200	325
Grade 11	6200	3600	2100	500	400	200	325
Grade 8-10	5800	3500	2100	500	400	200	325
Grade 7	5200	3200	2100	500	400	200	295
Grade 6	5200	3200	2100	500	400	200	220
Grade 4-5	4800	3100	2100	500	400	200	150
Grades 1-3	4200	3000	2000	500	400		100
Kindergarten	4000	3000	2000	500	400		100

MAXIMUM FAMILY RATE: 10,500

TUITION FEES PAYMENT OPTIONS: (Please choose one)

- Lumpsum payment**, Full tuition payment option, and if paid in full by first week of school, you are eligible for a discount of 2%.
- Monthly tuition** equals **1/10** of the annual sum. The first month's tuition and student fees can be paid by cheque or cash. For subsequent tuition payments, a voided cheque with a completed pre-authorized bank payment form must be submitted to the school office no later than the first day of school.
- Monthly tuition** equals **1/12** of the annual sum. A completed pre-authorized bank payment form attached with a voided cheque must be submitted to the school office no later than June 15th, 2018. Payments will be debited from your bank account from July 1, 2018 through June 1, 2019.

OTHER FEES:

- Registration Fee** : \$150.00 per family must be submitted with application. This fee is non-refundable.
- Student Fee** : _____ See grid above for appropriate fee for your child according to their (K - 12) grade.

DEPOSITS:

- Parent Participation Program:** Complete the PPP form and submit with two deposit cheques, postdated to January 1st and June 1st in the amount of \$200 each. Upon completion of 20 service hours, the cheques will be returned. (See PPP sign-up form for more information.) Leave year blank so we can reuse for subsequent years if you complete all the PPP hours.
- Text Book Deposit:** High school & Intermediate students are required to give a \$200 cheque per student or \$500 per family, dated June 1, 2018, as a textbook deposit. Cheque is returned when textbooks are returned in proper condition. (Not required for Primary students)

WITHDRAWAL:

- When a student voluntarily withdraws from the school for any reason, two (2) full school months notice must be given. In lieu of notice, a one (1) month tuition penalty will apply.

I/We have read, understand and agree to pay all applicable fees as described above on the due date. I/We also understand and agree that failure to pay any fees by the due date may result in late fees and/or other penalties, including collection and legal fees.

Parent/ Guardian Name & Signature

Parent/ Guardian Name & Signature

Name(s) of child(ren)

Date

POLICIES RELATING TO ADMISSIONS AND FEE PAYMENTS

Standard tuition rates apply to all students admitted to the school. The following policies apply unless arrangements have been made with the business office.

1. In making this application, I/we understand and agree with the purpose of British Columbia Christian Academy (BCCA) as set out in the handbook, and acknowledge that I am applying to enroll my child because of my earnest desire that he/she receives a Christ-centred education.
2. I/We understand that all tuition payments and fees are due at the beginning of each school year. If payments are made monthly, it is due on the first of the month. A late fee of \$50 will be assessed on any tuition payments received after the tenth of the month.
3. I/We understand that monthly tuition payments, will be paid by EFT (Electronic Funds Transfer) and the tuition amount will be automatically deducted from my/our bank account on the first of each month.
4. I/We understand that any dishonored (returned) payment must be paid promptly with a service charge of \$45 and late fees, if applicable.
5. I/We understand that if my/our account is in arrears greater than 90 days, the matter will be reviewed by the Tuition Committee and the BCCA board which may result in your child(ren) from being permitted to continue attending BCCA until suitable payment arrangements are made.
6. I/We understand when a student voluntarily withdraws from the school for any reason, two months *written* notice must be given. In lieu of notice, a one-month tuition payment is due and payable to the school.
7. I/We understand that if we have any tuition fees and/or any other fees still outstanding as of June 30th of the school year, my/our family may be placed on the waiting list of the school regardless of whether I/we have re-registered for the next school year.
8. I/We understand that report cards/transcripts and/or yearbook of students owing tuition at the end of the school year may be held back until all fees are paid. In addition, no senior student will be permitted to attend graduation exercises or receive a diploma unless the family's tuition payments are up to date.
9. I/We understand that continued failure to meet the above stated obligations or agreements with the Business Administrator ON TIME will result in Board action to consider refusal of enrollment for subsequent years.
10. I/We understand when a student is expelled or withdrawn at the recommendation of the school; tuition for the full month will be due up to and including the month of expulsion or withdrawal.
11. I/We understand that all unpaid tuition accounts from past years are still due to British Columbia Christian Academy, and failure to pay any fees by the due date may result in late fees and/or other penalties, including collection and legal fees.
12. I agree with the terms and conditions relating to the use of computers in the school.

I/We the undersigned solemnly declare that we have read and understood the policies and conditions relating to tuition and fee payments as described above. By signing below, I/we accept full responsibility for the payment of all tuition and student fees. **If BC Christian Academy finds any falsification of documents or information provided to the school, BC Christian Academy reserves the right to immediately withdraw the student.**

Father/Guardian Signature/Date

Mother/Guardian Signature/Date

Approved/Declined by:

Start Date:

Principal's Signature/Date

STATEMENT OF FAITH

Please read carefully British Columbia Christian Academy's Statement of Faith. Not all private schools are suitable for every family. It is important that each family attending this school agrees that they allow their children to be educated in accordance with the following:

- 1) We believe the Bible to be the inspired and only infallible, authoritative written word of God. II Timothy 3: 16-27
- 2) We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit. Matt. 28 19; II Cor. 13: 14
- 3) We believe that the universe originated by the creative act of God as revealed in Holy Scripture, and that the form of every kind of life was fixed at the time of its creation. Genesis 1: 1; John 1: 1
- 4) We believe in the true deity and true humanity of our Lord Jesus Christ - His pre-existence, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His future visible return in power and glory. Colossians 1: 13-20; John 1: 14
- 5) We believe that the Lord Jesus Christ is the only mediator between God and man. I Timothy 2: 5
- 6) We believe that all men are lost and sinful, and that salvation is received through personal faith in the Lord Jesus Christ and by the act of regeneration of life by the Holy Spirit of God. Romans 3: 23-26; Titus 3:5
- 7) We believe that by the present indwelling ministry of the Holy Spirit, the Christian is enabled to live a godly life, and that every believer should practice the holiness which God requires. Ephesians 1: 13-14; Romans 8: 1-4 , 12: 1-2; Titus 2: 11-13
- 8) We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation. John 5: 24-25, 28-29
- 9) We believe in the spiritual unity of believers in our Lord Jesus Christ. John 5: 20-23; I Corinthians 12: 12-13
- 10) We believe that support of, and participation in, the task of fulfilling the Great Commission is an obligation of all believers in our Lord Jesus Christ. Matthew 28: 19-20

I have read the Statement of Faith and understand these values will be taught to my child/children and will support these teachings.

Signature of Parent(s)

Name of Parent(s)

Revised December 13, 2017

Tel: (604) 941-8426 Fax: (604) 945-6455 Website: www.bchristianacademy.ca Email: admissions@bchristianacademy.ca

PARENT CODE (Please check)

- I will pray earnestly for British Columbia Christian Academy. (Believing Families)
- I will cooperate fully in the educational functions of British Columbia Christian Academy, doing my best to make Christian education effective in the life of each of my children so that he or she may love and serve the Lord Jesus Christ all of his or her life.
- I have read the "Policies Relating to Tuition Payment" and agree to fulfill all my financial obligations to British Columbia Christian Academy on or before the due date in accordance with these policies. If unable to pay on time, I will notify the business office in advance (a) giving a reasonable explanation for the delay, and (b) stating when the payment can be made.
- I will encourage and help my children support the outreach projects of British Columbia Christian Academy as the Lord enables.
- I will undertake volunteer duties and responsibilities for British Columbia Christian Academy as opportunities arise and as God provides time and strength. (Refer to Parent Participation Program Policy for detailed information and requirements).
- I will regularly attend meetings and parents' functions of British Columbia Christian Academy. I will especially make an effort to attend the Annual Business and Semi-Annual Business Meeting.
- I will do my best to attend the Parent Orientation meeting when I have a child entering a division of the school for the first time.
- If I become dissatisfied with the school in any respect, I will seek to resolve the matter with the person or persons involved rather than begin to spread criticism or hold a negative attitude in my heart. (Matt.18:15-17)
- I will seek the advancement of British Columbia Christian Academy in all areas, i.e., spiritually, socially, academically and physically.
- I have read and agree with the Statement of Faith of the school and am willing to have my child(ren) educated in accordance with it.
- I support the Christian perspectives being taught at B.C. Christian Academy.
- I agree that the school reserves the right, in consultation with the parent(s), to place a child at the appropriate grade level.
- I agree that the school reserves the right to suspend or expel any student who (or whose parent/guardian) does not cooperate with the educational process, or the standards set by the school.
- I agree that the school reserves the right to expel or suspend any student whose life style is not consistent with the school's Code of Conduct, or if there is failure to disclose relevant information concerning the student or family.
- I have read the Parent/Student Handbook and fully understand the commitment I am making.
- I understand that voting rights are reserved for BC Christian Society members only and that only believing families (as defined in the Statement of Faith) may be Society Members.

My signature indicates that I have understood and agree to all the points of the Parent Code and and fully accept the School's teaching of their Statement of Faith.

Father/Guardian Signature

Mother/Guardian Signature

STUDENT CODE OF CONDUCT (The following to be signed by each student entering grades 4-12)

At British Columbia Christian Academy we seek through word and action to create an environment of trust and mutual support in which each member of our community can grow. There is an emphasis on the need to be sensitive to those we come in contact with so that each student can realize their individual, God-given potential. As a staff we are committed to the on-going educational process of developing unique persons in a Christ-centered environment where faith is translated into action.

We all must learn to work individually and with others. Mutual respect, cooperation and sharing are important values in any social experience. The ability to work with, and for, others is an important part of the learning process. In all we do, there must be respect for God and His work, self, others, property and authority. Any overt behavior, which would demonstrate a lack of respect (e.g. cruel teasing, bullying, discourtesy, blasphemous language or vulgarity, stealing, etc.) will be dealt with so that the well-being and security of everyone in the school is ensured.

Students are to live consistent Christian lives wherever they are. Those who are not leading such lives often reflect this in their studies and their attitude toward other students.

Involvement with alcohol and illegal drugs are serious offences and all students are placed under a strict obligation to refrain from such use at all times and in all places. A breach of this guideline will normally result in disciplinary action ranging from a minimum of a 30 day suspension to expulsion.

I, _____ (Please print name) **am aware of the school's Code of Conduct and agree to abide by it and to support it to the best of my ability. As a student attending a Christian school, I pledge to uphold the school's standards against cheating, swearing, smoking, drinking alcohol, gambling, using or talking favorably about narcotics or using indecent language. I further pledge to act in an orderly, kind and respectful manner at all times, striving to be of good character in dress, attitude and conduct.**

Student Signature (indicating that I agree to the above)

Parent/Guardian Signature (indicating that I agree to the above)

Date: _____

Date: _____



BC CHRISTIAN ACADEMY

LEGAL RESIDENCY OF PARENT- FORM A

To be completed and signed by a parent or legal (court-appointed) guardian. If legal guardian, attach a copy of the court order appointing you as legal guardian.

Lawfully admitted into Canada

1. I am (please X one):

- A Canadian citizen (if not born in Canada, please attach photocopy of citizenship paper/card of Parent)
- A Permanent Resident (landed immigrant) (attach photocopy of landed immigrant status paper or P.R. card of Parent)
- Lawfully admitted into Canada under one of the following documents (please mark the appropriate box below and attach photocopy of document):
 - Admission as a refugee claimant
 - A person claiming refugee status who has a letter of no objection
 - Student authorization (student visa) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
 - Employment authorization (working permit) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
 - A person carrying out official duties as a diplomatic or consular official (with a foreign representative acceptance counter foil in his/her passport)
 - Other – document description: (must be cleared with Immigration Canada)

Residency in British Columbia

2. I am a resident of British Columbia (please X one):

- Yes Residency address: _____

No I am not a resident of British Columbia

Confirming Signature:

3. Parent's/legal Guardian's Name: _____

Parent's/legal Guardian's Signature: _____

Date: _____

Student Name(s)_____



Medical Declaration Form



STUDENT'S NAME: _____ BIRTHDATE: _____
(Please Print Clearly) year/month/day

EMERGENCY CONTACTS (Please list 2 people other than parents):

1. _____ Phone: _____
2. _____ Phone: _____

Personal Health Number: (MSP) _____ (obtainable after 3 months in BC)

BCCA Private Medical Insurance Policy #: _____ Coverage from _____ to _____
(Please note: Student must have adequate insurance coverage at all time. Private Medical Insurance is required until MSP coverage is obtained.)

Family Doctor: _____ Phone: _____

Family Dentist: _____ Phone: _____

Please **fill in dates** of all past immunizations, including those given by doctor OR attach a copy of Immunisation Certificate

**DPTPH (Penta)(Diphtheria/
Acellular Pertussis/Tetanus/
Inactivated Polio/
Haemophilus Influenza Type B):**
1. _____
2. _____
3. _____
4. _____

HEPATITIS B:
1. _____
2. _____
3. _____

MMR (Mumps/Measles/Rubella):
1. _____
2. _____

**KINDERGARTEN BOOSTER
(DPTP) (Diphtheria/Acellular Pertussis/
Tetanus/Inactivated Polio):**
Date: _____

**VARICELLA (CHICKENPOX) for children
who have not already had Chickenpox, the disease:**
1. _____

You may have to contact your physician for a record if you do not have a copy of immunizations he/she has given your child. Please keep the health unit informed of any additional immunizations done after providing this record. The school's public health nurse would be pleased to discuss the student's immunization or any other health concern.

1. Is the student currently taking any medication on a regular basis? Yes No

Please provide the name(s) of the medication: _____

2. Will the need to take this medication while at school? Yes No

3. Does the student have a history of previous medical concerns or surgery? Yes No

Please provide details: _____

4a. Does the student have any known allergies? Yes No If yes, please name allergies: _____

4b Symptoms that student has experienced during an allergic reaction are: _____

5. Has the student ever suffered an allergic reaction that has caused him/her to experience breathing difficulties, dizziness, fainting, or shock?
Yes No Please provide details: _____

6. Has the student ever had need of oral (tablet or liquid) or injectable medication for an allergic reaction? Yes No
If "Yes" please contact the school for an additional form.

Please rest assured that if the student is in need of assistance for a medical emergency, the school will attempt to inform you immediately. The student will, however, be promptly cared for whether or not we are able to contact you.

In the case of a medical emergency the school will attempt to contact you, or the guardian, to pick up your child or for direction as to what action to take. If you or the guardian is unavailable; the emergency contacts will be notified. If the school is unsuccessful in reaching a contact person we will take action as deemed necessary and keep trying to make contact with the parents/ guardians until successful.

Please use this space if there is anything else you want us to know about the student:

Parent's/Guardian's Name & Signature