



BRITISH COLUMBIA CHRISTIAN ACADEMY PAYMENT PLAN AGREEMENT 2016-2017

Grades	Oldest Child	Second Child	Third Child	Tuition Deposit	PPP	Textbk Deposit	Student Fee	Other
Grade 12	6090	3310	0	250	400	200	325	(Grad Fund) 260 (275 for new students)
Grade 11	5790	3470	140	250	400	200	325	(Grad Fund) 115
Grade 8-10	5580	3350	470	250	400	200	325	1 on 1 Network 20 gr.8 and new students
Grade 7	4970	2980	1440	250	400	200	295	Binder Fees 15
Grade 6	4970	2980	1440	250	400	200	220	Binder Fees 15
Grade 4-5	4570	2970	1860	250	400	200	150	Binder Fees 15
Grades 1- 3	3960	2570	1980	250	400		100	School Supplies 50
Kindergarten	3400	2210	1700	250	400		90	School Supplies 50

MAXIMUM FAMILY RATE: 9,400

Tuition Payment Options:

1. If you chose the 12-month payment plan option, please complete the attached EFT form and return it with a voided cheque and your re-registration form and deposit of \$250. Tuition payments will be divided into 12 monthly installments and your automatic bank payment will start on July 1, 2016 and end on June 1, 2017.
2. If you chose the 10-month payment plan option, please complete the attached EFT form and return it with a voided cheque and your re-registration form and deposit of \$250. Tuition payment will be divided into 10 monthly installments and your automatic bank payment will start on September 1, 2016 and end on June 1, 2017.
3. Lump sum payment where a 2% pre-paid discount on tuition amount will be applied. Calculate as shown below and submit a check for the total amount postdated as September 6th, 2016. Please check your total with the Business Office.

Tuition: _____ - 2% Discount _____ + Activity Fees _____ + Supplies _____ = _____ Total

Please Note:

Re-registration secures your child's or children's placement in the school for the next academic year. A \$250 non-refundable tuition deposit per family will be applied towards next year's tuition or \$25 to each month's tuition amount. All re-registration forms with deposit monies must be submitted to the accounting office by **January 15th, 2016.** Current students who do not re-register by the deadline with the \$250 tuition deposit will not be enrolled for the next school year. You will be required to pay \$150 registration fees to re-apply for the next academic year.

*All tuition and fees are subject to change.

POLICIES RELATING TO ADMISSIONS AND FEE PAYMENTS

Standard tuition rates apply to all students admitted to the school. The following policies apply unless arrangements have been made with the business office.

1. In making this application, I/we understand and agree with the purpose of British Columbia Christian Academy (BCCA) as set out in the handbook, and acknowledge that I am applying to enroll my child because of my earnest desire that he/she receives a Christ-centred education.
2. I/We understand that all tuition payments and fees are due at the beginning of each school year. If payments are made monthly, it is due on the first of the month. A late fee of \$50 will be assessed on any tuition payments received after the tenth of the month.
3. I/We understand that monthly tuition payments, will be paid by EFT (Electronic Funds Transfer) and the tuition amount will be automatically deducted from my/our bank account on the first of each month.
4. I/We understand that any dishonored (returned) payment must be paid promptly with a service charge of \$45 and late fees, if applicable.
5. I/We understand that if my/our account is in arrears greater than 90 days, the matter will be reviewed by the Tuition Committee and the BCCA board which may result in your child(ren) from being permitted to continue attending BCCA until suitable payment arrangements are made.
6. I/We understand when a student voluntarily withdraws from the school for any reason, two months *written* notice must be given. In lieu of notice, a one-month tuition payment is due and payable to the school.
7. I/We understand that if we have any tuition fees and/or any other fees still outstanding as of June 30th of the school year, my/our family may be placed on the waiting list of the school regardless of whether I/we have re-registered for the next school year.
8. I/We understand that report cards/transcripts and/or yearbook of students owing tuition at the end of the school year may be held back until all fees are paid. In addition, no senior student will be permitted to attend graduation exercises or receive a diploma unless the family's tuition payments are up to date.
9. I/We understand that continued failure to meet the above stated obligations or agreements with the Business Administrator ON TIME will result in Board action to consider refusal of enrollment for subsequent years.
10. I/We understand when a student is expelled or withdrawn at the recommendation of the school; tuition for the full month will be due up to and including the month of expulsion or withdrawal.
11. I/We understand that all unpaid tuition accounts from past years are still due to British Columbia Christian Academy, and failure to pay any fees by the due date may result in late fees and/or other penalties, including collection and legal fees.
12. I agree with the terms and conditions relating to the use of computers in the school.

I/We the undersigned solemnly declare that we have read and understood the policies and conditions relating to tuition and fee payments as described above. By signing below, I/we accept full responsibility for the payment of all tuition and student fees. **If BC Christian Academy finds any falsification of documents or information provided to the school, BC Christian Academy reserves the right to immediately withdraw the student.**

Father/Guardian Signature/Date

Mother/Guardian Signature/Date

Approved by:

Principal's Signature/Date

Start Date: