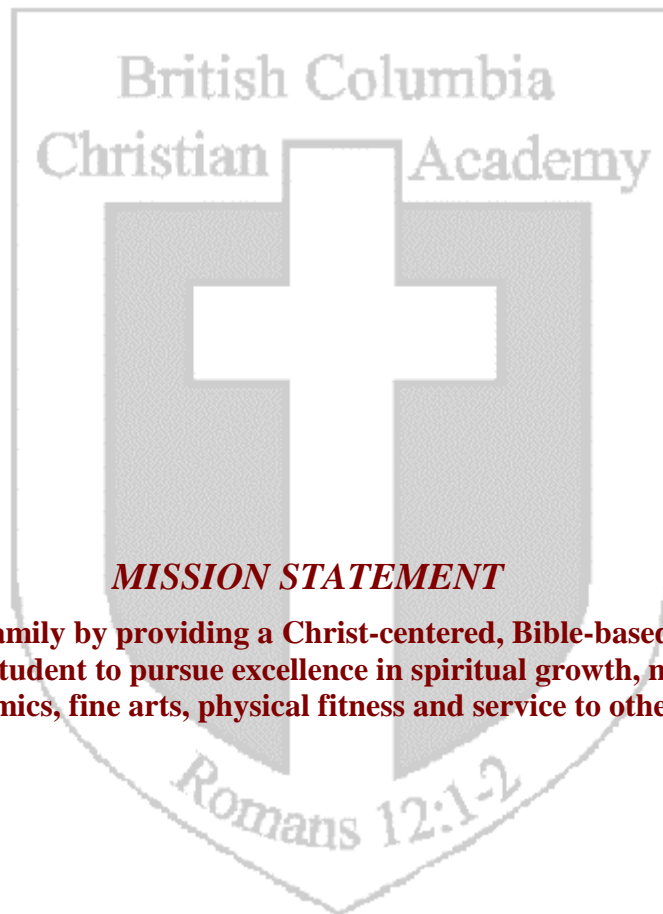




# British Columbia Christian Academy

## KINDERGARTEN – GRADE 12 ACADEMIC PROGRAM LOCAL STUDENT APPLICATION



### ***MISSION STATEMENT***

**To assist the family by providing a Christ-centered, Bible-based education that inspires each student to pursue excellence in spiritual growth, moral character, academics, fine arts, physical fitness and service to others.**



# British Columbia Christian Academy

*For office use only*

- Sch     Pas Sch
- Tuition (FA)
- Family Referral
- Standard
- Birth Cert/Passport/PR
- Interview Form
- Medical/Immunization
- Legal Residency/PR
- Records Release Form

## NEW LOCAL STUDENT APPLICATION: K-12

Date of Application: \_\_\_\_\_  
Year / Month / Day

BCesis/Pupil No: \_\_\_\_\_

### PERSONAL DATA

PLEASE PRINT CLEARLY IN ENGLISH

PEN: \_\_\_\_\_

1 LEGAL NAME: LAST (Surname)		FIRST	MIDDLE
2 DATE OF BIRTH: Year _____ Month _____ Day _____ <i>* Attach copy of Birth Certificate/Passport</i>		3 GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	4.a. COUNTRY OF BIRTH: b. CURRENT CITIZENSHIP: c. LANGUAGE(S) SPOKEN AT HOME:
5 HOME ADDRESS:  Postal Code: _____		6 TELEPHONE NUMBERS: Home: _____    Cell: _____	
7 EMAIL ADDRESS: _____ @ _____		8 GRADE ENTERING: _____ and SCHOOL YEAR APPLYING FOR: _____ - _____ <i>* To register for Kindergarten your child must turn 5 years of age on or before Dec.31 of the coming school year.</i>	
9 GRADE COMPLETED: _____		10 HAS STUDENT HAD BEHAVIOURAL CONCERNS THAT NEEDED TO BE ADDRESSED BY TEACHER/PRINCIPAL? <input type="checkbox"/> YES <input type="checkbox"/> NO    If yes, when?: _____	11 HAS STUDENT EVER RECEIVED LEARNING/DEVELOPMENTAL SUPPORT: <input type="checkbox"/> YES <input type="checkbox"/> NO Reports attached? <input type="checkbox"/> YES <input type="checkbox"/> NO
9a HAS STUDENT EVER REPEATED A GRADE? <input type="checkbox"/> YES <input type="checkbox"/> NO    If yes, grade: _____		12 SCHOOL NAME AND ADDRESS:	13 NAME OF PRINCIPAL:
		14 SCHOOL TELEPHONE NUMBERS: Office: _____    Fax: _____	

### PARENT / GUARDIAN DATA

15 FATHER'S NAME:	16 MOTHER'S NAME:
17 FATHER'S OCCUPATION:	18 MOTHER'S OCCUPATION:
19 FATHER'S EMPLOYER:	20 MOTHER'S EMPLOYER:
21 FATHER'S CONTACT TELEPHONE NUMBERS: Work: _____    Cell: _____	22 MOTHER'S CONTACT TELEPHONE NUMBERS: Work: _____    Cell: _____
23 FATHER'S CITIZENSHIP STATUS: (Please check one) <input type="checkbox"/> CANADIAN <input type="checkbox"/> LANDED IMMIGRANT <input type="checkbox"/> OTHER:	24 MOTHER'S CITIZENSHIP STATUS: (Please check one) <input type="checkbox"/> CANADIAN <input type="checkbox"/> LANDED IMMIGRANT <input type="checkbox"/> OTHER:
25 CURRENT MARITAL STATUS: (Please check one) <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Single	FATHER'S EMAIL ADDRESS: _____ MOTHER'S EMAIL ADDRESS: _____

**Faith/Belief** (please circle one): Christian / Buddhist / Islam / Other : \_\_\_\_\_ / None

26 NAME OF CHURCH CURRENTLY ATTENDING: (If you do not have a church, please put <b>NA</b> ):  Name of Pastor/Minister:	27 CHURCH ADDRESS:  Telephone: Email:	28 NUMBER OF YEARS IN ATTENDANCE:  29 PASTOR'S/MINISTER'S REFERENCE LETTER ATTACHED? <input type="checkbox"/> YES <input type="checkbox"/> NO
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# BRITISH COLUMBIA CHRISTIAN ACADEMY ADMISSIONS PROCEDURES

We welcome your interest in seeking admission for your child(ren) at British Columbia Christian Academy. Admission to the school is based on the policies outlined as per the attached pages. It is important that you carefully read the Admissions Procedures, Statement of Faith, Parents' Code and the Tuition Policy. An application will not be considered unless, and until, the school receives all the items listed below.

- The completed New Local Student Application Form
  - Tuition and Fees form (Form A)
  - A completed Student Information Form for each student entering grades 1 - 12
  - Proof of Age (e.g. copy of birth certificate)
  - Kindergarten Questionnaire form (if applicable)
  - A copy of the student's report card from the previous school year
  - In the case of students born outside of Canada, proof of citizenship or landed immigrant status
  - A copy of IEP or any other learning support/diagnostic reports (if applicable)
- If your child requires learning or behavioural assistance that has not been disclosed to the school, British Columbia Christian Academy has the right to withdraw the student.**

If the school needs to limit its enrollment, the priority rating system listed below will be used.

1. Siblings of children in the school.
2. Children of Christian Parents regularly attending church who promote and teach Christian Principles through Bible Study and prayer in the home and by consistent fellowship in a church community which embraces and promotes the Lordship of Jesus Christ.
3. Children of parents from other Christian schools.
4. The above families will be considered based on their child's academic progress, behaviour and Christian walk.
5. Date of application

Upon receipt of all the above information, you will be notified of an interview date with the Principal. The presence of both parents at the interview is required except under unusual circumstances. Early application is recommended.

A non-refundable \$150.00 per family registration fee must be paid upon submission of application. Once acceptance has been confirmed, a \$250 deposit towards the total tuition fee is due and payable to hold placement for the student.

If your child has been placed on a waiting list a new application is not necessary every year, provided you contact the Admissions Office (in writing) prior to October and notify us of your wish that the student's name remain on the wait list. If we do not hear from you we will automatically discard the applications.

\*\*\*\*\*

- I agree to fully support the school. By signing below I give permission for my child(ren) to attend British Columbia Christian Academy's field trips and other school events such as the Camp Retreat and Ski-day. I do not hold British Columbia Christian Academy liable for any accident or injury to my child(ren) while participating in these events.
- I give permission to B.C.C.A. to use any photos of my child(ren) for advertising purposes or in school publications.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Name of Child

\_\_\_\_\_  
Date Signed



## BRITISH COLUMBIA CHRISTIAN ACADEMY PAYMENT PLAN AGREEMENT 2016-2017

Grades	Oldest Child	Second Child	Third Child	Tuition Deposit	PPP	Textbk Deposit	Student Fee	Other
Grade 12	6090	3310	0	250	400	200	325	(Grad Fund) 260 (275 for new students)
Grade 11	5790	3470	140	250	400	200	325	(Grad Fund) 115
Grade 8-10	5580	3350	470	250	400	200	325	1 on 1 Network 20 gr.8 and new students
Grade 7	4970	2980	1440	250	400	200	295	Binder Fees 15
Grade 6	4970	2980	1440	250	400	200	220	Binder Fees 15
Grade 4-5	4570	2970	1860	250	400	200	150	Binder Fees 15
Grades 1- 3	3960	2570	1980	250	400		100	School Supplies 50
Kindergarten	3400	2210	1700	250	400		90	School Supplies 50

**MAXIMUM FAMILY RATE:**      9,400

### **Tuition Payment Options:**

1. If you chose the 12-month payment plan option, please complete the attached EFT form and return it with a voided cheque and your re-registration form and deposit of \$250. Tuition payments will be divided into 12 monthly installments and your automatic bank payment will start on July 1, 2016 and end on June 1, 2017.
2. If you chose the 10-month payment plan option, please complete the attached EFT form and return it with a voided cheque and your re-registration form and deposit of \$250. Tuition payment will be divided into 10 monthly installments and your automatic bank payment will start on September 1, 2016 and end on June 1, 2017.
3. Lump sum payment where a 2% pre-paid discount on tuition amount will be applied. Calculate as shown below and submit a check for the total amount postdated as September 6<sup>th</sup>, 2016. Please check your total with the Business Office.

Tuition: \_\_\_\_\_ - 2% Discount \_\_\_\_\_ + Activity Fees \_\_\_\_\_ + Supplies \_\_\_\_\_ = \_\_\_\_\_ Total

### **Please Note:**

Re-registration secures your child's or children's placement in the school for the next academic year. A \$250 non-refundable tuition deposit per family will be applied towards next year's tuition or \$25 to each month's tuition amount. All re-registration forms with deposit monies must be submitted to the accounting office by **January 15<sup>th</sup>, 2016.** Current students who do not re-register by the deadline with the \$250 tuition deposit will not be enrolled for the next school year. You will be required to pay \$150 registration fees to re-apply for the next academic year.

\*All tuition and fees are subject to change.

## POLICIES RELATING TO ADMISSIONS AND FEE PAYMENTS

Standard tuition rates apply to all students admitted to the school. The following policies apply unless arrangements have been made with the business office.

1. In making this application, I/we understand and agree with the purpose of British Columbia Christian Academy (BCCA) as set out in the handbook, and acknowledge that I am applying to enroll my child because of my earnest desire that he/she receives a Christ-centred education.
2. I/We understand that all tuition payments and fees are due at the beginning of each school year. If payments are made monthly, it is due on the first of the month. A late fee of \$50 will be assessed on any tuition payments received after the tenth of the month.
3. I/We understand that monthly tuition payments, will be paid by EFT (Electronic Funds Transfer) and the tuition amount will be automatically deducted from my/our bank account on the first of each month.
4. I/We understand that any dishonored (returned) payment must be paid promptly with a service charge of \$45 and late fees, if applicable.
5. I/We understand that if my/our account is in arrears greater than 90 days, the matter will be reviewed by the Tuition Committee and the BCCA board which may result in your child(ren) from being permitted to continue attending BCCA until suitable payment arrangements are made.
6. I/We understand when a student voluntarily withdraws from the school for any reason, two months *written* notice must be given. In lieu of notice, a one-month tuition payment is due and payable to the school.
7. I/We understand that if we have any tuition fees and/or any other fees still outstanding as of June 30<sup>th</sup> of the school year, my/our family may be placed on the waiting list of the school regardless of whether I/we have re-registered for the next school year.
8. I/We understand that report cards/transcripts and/or yearbook of students owing tuition at the end of the school year may be held back until all fees are paid. In addition, no senior student will be permitted to attend graduation exercises or receive a diploma unless the family's tuition payments are up to date.
9. I/We understand that continued failure to meet the above stated obligations or agreements with the Business Administrator ON TIME will result in Board action to consider refusal of enrollment for subsequent years.
10. I/We understand when a student is expelled or withdrawn at the recommendation of the school; tuition for the full month will be due up to and including the month of expulsion or withdrawal.
11. I/We understand that all unpaid tuition accounts from past years are still due to British Columbia Christian Academy, and failure to pay any fees by the due date may result in late fees and/or other penalties, including collection and legal fees.
12. I agree with the terms and conditions relating to the use of computers in the school.

I/We the undersigned solemnly declare that we have read and understood the policies and conditions relating to tuition and fee payments as described above. By signing below, I/we accept full responsibility for the payment of all tuition and student fees. **If BC Christian Academy finds any falsification of documents or information provided to the school, BC Christian Academy reserves the right to immediately withdraw the student.**

\_\_\_\_\_  
Father/Guardian Signature/Date

\_\_\_\_\_  
Mother/Guardian Signature/Date

Approved by:

\_\_\_\_\_  
Principal's Signature/Date

Start Date:

### STATEMENT OF FAITH

Please read carefully British Columbia Christian Academy's Statement of Faith. Not all private schools are suitable for every family. It is important that each family attending this school agrees that they allow their children to be educated in accordance with the following:

- 1) We believe the Bible to be the inspired and only infallible, authoritative written word of God. II Timothy 3: 16-27
- 2) We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit. Matt. 28 19; II Cor. 13: 14
- 3) We believe that the universe originated by the creative act of God as revealed in Holy Scripture, and that the form of every kind of life was fixed at the time of its creation. Genesis 1: 1; John 1: 1
- 4) We believe in the true deity and true humanity of our Lord Jesus Christ - His pre-existence, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His future visible return in power and glory. Colossians 1: 13-20; John 1: 14
- 5) We believe that the Lord Jesus Christ is the only mediator between God and man. I Timothy 2: 5
- 6) We believe that all men are lost and sinful, and that salvation is received through personal faith in the Lord Jesus Christ and by the act of regeneration of life by the Holy Spirit of God. Romans 3: 23-26; Titus 3:5
- 7) We believe that by the present indwelling ministry of the Holy Spirit, the Christian is enabled to live a godly life, and that every believer should practice the holiness which God requires. Ephesians 1: 13-14; Romans 8: 1-4, 12: 1-2; Titus 2: 11-13
- 8) We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation. John 5: 24-25, 28-29
- 9) We believe in the spiritual unity of believers in our Lord Jesus Christ. John 5: 20-23; I Corinthians 12: 12-13
- 10) We believe that support of, and participation in, the task of fulfilling the Great Commission is an obligation of all believers in our Lord Jesus Christ. Matthew 28: 19-20

Revised Aug. 2015

Tel: (604) 941-8426 Fax: (604) 945-6455 Website: www.bcchristianacademy.ca Email: admissions@bcchristianacademy.ca

## STUDENT CODE OF CONDUCT (The following to be signed by each student entering grades 4-12)

At British Columbia Christian Academy we seek through word and action to create an environment of trust and mutual support in which each member of our community can grow. There is an emphasis on the need to be sensitive to those we come in contact with so that each student can realize their individual, God-given potential. As a staff we are committed to the on-going educational process of developing unique persons in a Christ-centered environment where faith is translated into action.

We all must learn to work individually and with others. Mutual respect, cooperation and sharing are important values in any social experience. The ability to work with, and for, others is an important part of the learning process. In all we do, there must be respect for God and His work, self, others, property and authority. Any overt behavior, which would demonstrate a lack of respect (e.g. cruel teasing, bullying, discourtesy, blasphemous language or vulgarity, stealing, etc.) will be dealt with so that the well-being and security of everyone in the school is ensured.

Students are to live consistent Christian lives wherever they are. Those who are not leading such lives often reflect this in their studies and their attitude toward other students.

Involvement with alcohol and illegal drugs are serious offences and all students are placed under a strict obligation to refrain from such use at all times and in all places. A breach of this guideline will normally result in disciplinary action ranging from a minimum of a 30 day suspension to expulsion.

I, (Please print name) \_\_\_\_\_ am aware of the school's Code of Conduct and agree to abide by it and to support it to the best of my ability. As a student attending a Christian school, I pledge to uphold the school's standards against cheating, swearing, smoking, drinking alcohol, gambling, using or talking favorably about narcotics or using indecent language. I further pledge to act in an orderly, kind and respectful manner at all times, striving to be of good character in dress, attitude and conduct.

Student Signature (indicating that I agree to the above) \_\_\_\_\_

Parent/Guardian Signature (indicating that I agree to the above) \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

### PARENT CODE (Please check)

- I will pray earnestly for British Columbia Christian Academy.
- I will cooperate fully in the educational functions of British Columbia Christian Academy, doing my best to make Christian education effective in the life of each of my children so that he or she may love and serve the Lord Jesus Christ all of his or her life.
- I have read the "Policies Relating to Tuition Payment" and agree to fulfill all my financial obligations to British Columbia Christian Academy on or before the due date in accordance with these policies. If unable to pay on time, I will notify the business office in advance (a) giving a reasonable explanation for the delay, and (b) stating when the payment can be made.
- I will encourage and help my children support the outreach projects of British Columbia Christian Academy as the Lord enables.
- I will undertake volunteer duties and responsibilities for British Columbia Christian Academy as opportunities arise and as God provides time and strength, a goal to be a minimum of 20 hours per year.
- I will regularly attend meetings and parents' functions of British Columbia Christian Academy. I will especially make an effort to attend the Annual Business and Semi-Annual Business Meeting.
- I will do my best to attend the Parent Orientation meeting when I have a child entering a division of the school for the first time.
- If I become dissatisfied with the school in any respect, I will seek to resolve the matter with the person or persons involved rather than begin to spread criticism or hold a negative attitude in my heart. (Matt.18:15-17)
- I will seek the advancement of British Columbia Christian Academy in all areas, i.e., spiritually, socially, academically and physically.
- I have read and agree with the Statement of Faith of the school and am willing to have my child(ren) educated in accordance with it.
- I agree that the school reserves the right, in consultation with the parent(s), to place a child at the appropriate grade level.
- I agree that the school reserves the right to suspend or expel any student who (or whose parent/guardian) does not cooperate with the educational process, or the standards set by the school.
- I agree that the school reserves the right to expel or suspend any student whose life style is not consistent with the school's Code of Conduct, or if there is failure to disclose relevant information concerning the student or family.
- I have read the Parent/Student Handbook and fully understand the commitment I am making.
- I understand that voting rights are reserved for BC Christian Society members only.

\* My signature indicates that I have understood and agree to all the points of the Parent Code:

\_\_\_\_\_  
Father/Guardian Signature

\_\_\_\_\_  
Mother/Guardian Signature



## BC CHRISTIAN ACADEMY

### LEGAL RESIDENCY OF PARENT- FORM A

To be completed and signed by a parent or legal (court-appointed) guardian. If legal guardian, attach a copy of the court order appointing you as legal guardian.

#### Lawfully admitted into Canada

1. I am (please X one):

- A Canadian citizen (if not born in Canada, please attach photocopy of citizenship paper/card of Parent)
- A Permanent Resident (landed immigrant) (attach photocopy of landed immigrant status paper or P.R. card of Parent)
- Lawfully admitted into Canada under one of the following documents (please mark the appropriate box below and attach photocopy of document):
  - Admission as a refugee claimant
  - A person claiming refugee status who has a letter of no objection
  - Student authorization (student visa) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
  - Employment authorization (working permit) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
  - A person carrying out official duties as a diplomatic or consular official (with a foreign representative acceptance counter foil in his/her passport)
  - Other – document description: (must be cleared with Immigration Canada)

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#### Residency in British Columbia

2. I am a resident of British Columbia (please X one):

- Yes Residency address: \_\_\_\_\_  
\_\_\_\_\_
- No I am not a resident of British Columbia

#### Confirming Signature:

3. Parent's/legal Guardian's Name: \_\_\_\_\_

Parent's/legal Guardian's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Name(s) \_\_\_\_\_



# Medical Declaration Form

# C

STUDENT'S NAME: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_  
(Please Print Clearly) year/month/day

EMERGENCY CONTACTS (Please list 2 people other than parents):

1. \_\_\_\_\_ Phone: \_\_\_\_\_  
2. \_\_\_\_\_ Phone: \_\_\_\_\_

Personal Health Number: (MSP) \_\_\_\_\_ (obtainable after 3 months in BC)

BCCA Private Medical Insurance Policy #: \_\_\_\_\_ Coverage from \_\_\_\_\_ to \_\_\_\_\_  
(Please note: Student must have adequate insurance coverage at all time. Private Medical Insurance is required until MSP coverage is obtained.)

Family Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Family Dentist: \_\_\_\_\_ Phone: \_\_\_\_\_

Please fill in dates of all past immunizations, including those given by doctor OR attach a copy of Immunisation Certificate

**DPTPH (Penta)(Diphtheria/  
Acellular Pertussis/Tetanus/  
Inactivated Polio/  
Haemophilus Influenza Type B):**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

**HEPATITIS B:**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**MMR (Mumps/Measles/Rubella):**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

**KINDERGARTEN BOOSTER  
(DTP) (Diphtheria/Acellular Pertussis/  
Tetanus/Inactivated Polio:**

Date: \_\_\_\_\_

**VARICELLA (CHICKENPOX) for children  
who have not already had Chickenpox, the disease:**

- 1. \_\_\_\_\_

You may have to contact your physician for a record if you do not have a copy of immunizations he/she has given your child. Please keep the health unit informed of any additional immunizations done after providing this record. The school's public health nurse would be pleased to discuss the student's immunization or any other health concern.

1. Is the student currently taking any medication on a regular basis? Yes  No

Please provide the name(s) of the medication: \_\_\_\_\_

2. Will the need to take this medication while at school? Yes  No

3. Does the student have a history of previous medical concerns or surgery? Yes  No

Please provide details: \_\_\_\_\_

4a. Does the student have any known allergies? Yes  No  If yes, please name allergies: \_\_\_\_\_

4b Symptoms that student has experienced during an allergic reaction are: \_\_\_\_\_

5. Has the student ever suffered an allergic reaction that has caused him/her to experience breathing difficulties, dizziness, fainting, or shock?  
Yes  No  Please provide details: \_\_\_\_\_

6. Has the student ever had need of oral (tablet or liquid) or injectable medication for an allergic reaction? Yes  No   
If "Yes" please contact the school for an additional form.

Please rest assured that if the student is in need of assistance for a medical emergency, the school will attempt to inform you immediately. The student will, however, be promptly cared for whether or not we are able to contact you.

In the case of a medical emergency the school will attempt to contact you, or the guardian, to pick up your child or for direction as to what action to take. If you or the guardian is unavailable; the emergency contacts will be notified. If the school is unsuccessful in reaching a contact person we will take action as deemed necessary and keep trying to make contact with the parents/ guardians until successful.

Please use this space if there is anything else you want us to know about the student:  
\_\_\_\_\_  
\_\_\_\_\_

Parent's/Guardian's Name & Signature \_\_\_\_\_